

Physician Training Checklist

Name: _____

User Home

- Schedule
- To Do List
- Phone Call Management
- Tasks
- Alerts
- Web Correspondence

Provider Schedule

- To open a Provider Schedule

Provider Schedule views

- Day View
- Week View
- Month View
- Multiple Provider View
- Check patient appointment status (Checked In/Out)

Lab

- Lab Types
 - Blood
 - Ultrasound
 - Semen Analysis
 - IUI
- To order a lab
- Lab review
- Global review

Progress Notes

- To create a new note
- To color code a progress note
- Event type
- User name automatically logged with date and time
- To view entire note if icon

Documents

- Chart notes
- Clinical reports
- Letters

Cycle Management

- Cycle Plan Click N Build
- Tasking Cycle Plan
- Flowsheet lab management
- Flowsheet medication management
- Flowsheet physician review
- Flowsheet cycle outcomes
- Flowsheet tips and tricks

Click N Builds

- Mock transfer
- Post operative note
- SHG note
- IUI note
- HSG note
- Physical Exam and Plan Note

Quick Notes

- Go Live quick note
- Designing new quick notes
- Shorthands

This is to certify that on this date _____ I have been trained in the areas of scheduling, check in and check out, patient appointments and lab scheduling. I am content with the training I have received and feel confident in my capabilities within eIVF and its components regarding the above list of areas.

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Date

Initials

Prescriptions

- To create a prescription
- Prescription templates
- To send a prescription electronically
- To view prescription status

Phone Calls

- Q Build
- Phone call management

Ultrasounds

- Electronic connectivity
- Manual entry
- Types (Follicular, Gyn, Ob)
- Completed, Released, Reviewed

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